

Agenda

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City Executive Board

Date: **Wednesday 12 January 2011**

Time: **5.00 pm**

Place: **Oxford Town Hall, St Aldate's**

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If you would like help to understand this document please call Alec Dubberley, Democratic Services Officer on 01865 252402 or e-mail adubberley@oxford.gov.uk in advance of the meeting.

City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Governance, Partnerships, Cultural Development and Communications
	Councillor Ed Turner	Finance, Corporate Assets and Strategic Planning
	Councillor Antonia Bance	Regeneration and Community Development
	Councillor Colin Cook	City Development
	Councillor Mark Lygo	Sport, Play and Schools Liaison
	Councillor Sajjad Malik	Safer Communities
	Councillor Joe McManners	Housing
	Councillor Val Smith	Customer Services
	Councillor John Tanner	Cleaner, Greener Oxford
	Councillor Bob Timbs	Leisure Partnerships

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AGENDA

Pages

PART ONE PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Board Members are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions – up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Law and Governance by 2.00 pm on the working day before the meeting (email: executiveboard@oxford.gov.uk or telephone the person named as staff contact).

4. SCRUTINY COMMITTEE REPORTS

The following scrutiny committee reports will be submitted to this meeting:-

- Regeneration Framework
- Call in – City Centre and Suburban Car Parks – Proposed Tariff Changes – report submitted to the Board on 8 December recirculated. Minute 109 refers. If Scrutiny, when it meets on 10 January, does not uphold the call in then this item does not need to be considered.
- Call in - Charging for Parking in Areas Adjacent to Parks - report submitted to the Board on 8 December recirculated. Minute 110 refers. If Scrutiny, when it meets on 10 January, does not uphold the call in then this item does not need to be considered.

4.1 – 4.8

4.9 – 4.16

5. FUSION LIFESTYLES FEES AND CHARGES 2011/12 FOR LEISURE FACILITIES

Lead Member: Councillor Timbs

Report of the Head of Leisure and Parks

5.1 – 5.4

This report proposes variations in fees and charges for leisure service facilities provided by the Council's leisure services provider, Fusion Lifestyle.

6. WRITE-OFFS – UNCOLLECTABLE DEBTS

Lead Member: Councillor Turner

Report of the Head of Customer Services

6.1 – 6.7

This report proposes the write-off of various debts.

7. DE-DESIGNATION OF DESIGNATED ELDERLY ACCOMMODATION

Lead Member – Councillor McManners

Report of the Head of Housing and Communities

7.1 – 7.25

This report proposes changes in eligibility for housing at present designated for older people.

8. COUNCIL TAX BASE 2011/12

Lead Member – Councillor Turner

8.1 – 8.14

Report of the Interim Head of Finance

This report recommends the Board to recommend Council to set the Council tax base for the City and its parishes.

9. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

10. MINUTES

Minutes of the meeting held on 8 December 2010

10.1– 10.10

11. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO
MATTERS EXEMPT FROM PUBLICATION

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.